



Relay Team Policy

1. Scope

This policy applies only to masters events.

2. Participation

All members of the club are encouraged to take part in relay teams in addition to competing in individual events.

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3. Information Collection

- 2.1 For each competition which the club is likely to have sufficient members to compete in relay events, a member of the committee will take responsibility for co-ordinating the selection and entry of relays.
- 2.2 For each event, a notice will be issued to all members on the club's e-mailing list and via the club's facebook page inviting them to indicate their willingness to take part and in which events.
- 2.3 A link to the method for entering will also be placed in the Calendar section of the club's web site.
- 2.4 A deadline for indicating interest will be set such as to allow sufficient time to select teams and make the entries.

4. Selection

- 4.1. The relay team co-ordinator will be responsible for and have the authority to select the teams with the twin objectives of;
 - 4.1.1. maximising the number of teams entered so as to give those who indicated a willingness to compete in an event are given the opportunity to do so, and
 - 4.1.2. In events at Scottish National level and above, maximising medal winning potential.
- 4.2. Swimmers will only be included in relays they have agreed to be selected for.

5. Notifications and Entries

- 5.1. The relay co-ordinator will be responsible for notifying all members who expressed a willingness to compete in relay events of the selections.
- 5.2. The relay co-ordinator will be responsible for entering the teams into the competition.

- 5.3. The relay co-ordinator will be responsible for entering team lines in accordance with the rules of the competition.
 - 5.4. The relay co-ordinator will be responsible for providing a written list of teams for reference by club members at the competition.
6. Payment
- 6.1. The cost of entries to events below Scottish National Championship level will be paid for by the club.
 - 6.2. 50% of the cost of entries to events at Scottish National Championship level and above will be paid by the club with the remainder being covered by the members of the team
 - 6.3. The relay co-ordinator will be responsible for;
 - calculating the amount due from each person
 - collecting the money or checking that it has been paid into the club account. and
 - maintaining a record of outstanding dues.
 - 6.4. Money due shall be paid within one month of the event