**NORTH DISTRICT OPEN SWIMMING CHAMPIONSHIPS 2018**

**(UNDER FINA AND SCOTTISH SWIMMING RULES)**

**3 and 4 November 2018**

**Aberdeen Aquatics Centre, Regent Walk, Aberdeen AB24 1SX**

**MEET INFORMATION**

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| Pool | 25 Metres, 10 Lanes, 2m Deep, Electronic Timing, Omega blocks with back-plates and backstroke starting devices |
| **Sessions** | **Session One** Warm Up 08.00 Start 09.05 End 11.50 **Session Two** Warm Up 12.20 Start 13.25 End 16.15**Session Three** Warm Up 16.45 Start 17.35 End 19.15**Session Four** Warm Up 08.00 Start 09.05 End 11.50**Session Five** Warm Up 12.20 Start 13.25 End 16.15**Session Six** Warm Up 16.45 Start 17.35 End 19.15(SUBJECT TO CHANGE IF NECESSARY) |
| **Events**  | Open Events with Heats in the morning and Finals in the evening for -50m Backstroke, Butterfly, Breaststroke and Freestyle100m Backstroke, Butterfly, Breaststroke and Freestyle200m Backstroke, Butterfly, Breaststroke, Freestyle and Individual Medley400m Freestyle The following events will be swum as heat declared winner with the fastest heat in the Finals session -400m Individual Medley, 800m/1500m FreestyleThere will be Girls and Boys events with Heats in the afternoon and Finals in the evening for the following events –100m Backstroke, Butterfly, Breaststroke and Freestyle and 200m Individual MedleyThe following Girls and Boys events will be swum as heat declared winner –200m Backstroke, Butterfly, Breaststroke, Freestyle, 400m Freestyle, 400m Individual MedleyThe following team events will be swum –4 x 50m Mixed Freestyle and Mixed Medley Relays |
| **Eligibility to Enter** | Entries will be accepted from competitors registered as members of the SASA, ASA or WASA, or competitors from one of the countries affiliated to FINA. Entries from composite teams are welcome at these Championships.Open events can be entered by any swimmer with the consideration time.Girls and Boys events can be entered by any swimmer with the consideration time who is under 16 at 31 December 2018.**NB. While swimmers of the appropriate age who have the Consideration times may enter both Open and Age Group Events for the same stroke and distance, should they qualify for both Finals they will be removed from the Age Group Final to allow another swimmer to have the opportunity to swim in that final and only progressed into the Open final.** |
| **Entries** | All entries must be on Hy-tek Team Manager entry file (District Rule SW 4.1).Entry files may be obtained by downloading from the North District website (www.sasanorth.org.uk) or contact the entries secretary.Entries may have to be limited dependent upon numbers received. In the event that there is an oversubscription, entries will be accepted as evenly across the programme as is reasonably possible with fastest entries accepted first.In the event that a session is oversubscribed and another is undersubscribed on the same day, SASA North District reserves the right to move some heats of oversubscribed events into the undersubscribed session. We also reserve the right not to do so. Clubs will be notified at the point of issue of the draft programme if some oversubscribed heats are moved, and at this time, instruction will be given as to how to accept the moved swim or to refuse it. |
| **Entry fees****Consideration****Times** | Please email completed entry files to – entries@sasanorth.org.ukSummary sheet and entry fees should be sent to –Sandra Middleton, 19 Slains Terrace, Bridge of Don, Aberdeen, AB22 8TU(summary sheet may be emailed with entry files)**CLOSING DATE FOR ELECTRONIC ENTRIES IS FRIDAY 5 OCT 2018**Please note summary sheet and payment must be received within 3 days of this date and that due to previous late payments and the need to get the programme out timeously there will be zero tolerance of late payment and any entry that is not accompanied by payment in the specified timeframe will be rejected without delay.£7.00 per individual swim £10.00 per team eventCheques should be made payable to SASA North District and MUST be received within 3 postal days of the closing date.Payment can alternatively be paid by BACS. Reference should be OPEN followed by your club code eg OPENNANX. Please contact North District Treasurer for details if required.Consideration times are with the attached Programme of Events.The fee for entries received which are outwith the consideration times for any of the District Competitions shall not be refunded under any circumstances. (District Rule SW 4.6 refers). Please note that accredited times are required. |

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| **Early Withdrawals**  | Withdrawals prior to the event may be e-mailed to entries@sasanorth.org.ukto arrive by 5pm at the latest on Thursday 1 November 2018.NB: All details must be included on e-mail withdrawals ie Name, Event No, Stroke, Comp No etc. Telephone withdrawals will not be accepted. |
| **Withdrawals at the Meet** | Withdrawals from heats at the meet should be notified on the withdrawal form issued. The sheets should be handed in to the recorders’ table at least 1 hour prior to the start of the appropriate session. See Rule SW5.1(b).  |
| **Withdrawals from Finals****Qualifying for Finals** | Swimmers who wish to withdraw from a final must inform the recorder and complete the withdrawal form no later than 30 minutes after finalists lists have been published or announced. This will ensure that a reserve can be given the opportunity to compete and the final seeded accordingly. Rule SW 5.1 refers. Withdrawals from finals or in the case of illness should be completed on the old style withdrawal forms available from the recorders.Any competitor withdrawing from a final in such a manner as to prevent a reserve taking part (except in the case of proven illness or emergency) shall be suspended immediately from all further events at the Meet. Where a reserve is brought in at short notice, the reserve shall occupy the vacant lane; there will be no re-seeding.Finals will be seeded directly from the results of the corresponding heats. The fastest ten swimmers in the Open Heats shall qualify for Open Finals. Two reserves shall be nominated.The fastest ten swimmers in the Girls and Boys Heats shall qualify for the Girls and Boys Finals. Two reserves shall be nominated.Swimmers in the Girls and Boys Heats of an event are not eligible to qualify for the corresponding Open Final regardless of the time achieved. Likewise, swimmers in the Open Heats are not eligible to qualify for the corresponding Girls or Boys Final regardless of their age. Please note that if there are insufficient competitors to require the swimming of heats in any Girls or Boys event then the event shall be swum as a final only, taking place in the finals session. |
| **Marshalling****Reserves****Medals****Champions****And Awards** | There will be marshalling for heats and for finals. All swimmers must attend marshalling before their events and are advised to attend in good time. The start of a race will not be delayed for absent competitors and swimmers who have not presented themselves to the marshals prior to their heat leaving at the first marshalling area will not be permitted to swim, will be treated as a late withdrawal and may be fined accordingly.Reserves must marshall unless they have withdrawn.Medals will be awarded for 1st, 2nd and 3rd places in all events.Champions will be decided only from the entries into the Open events.**North District Open Champions** The fastest swimmer in the final of each Open event will be the North District Open Champion. In a Heat Declared Winner event, the North District Open Champion will be the fastest swimmer in the Open event. **North District Champions** The North District Champion of all events with the exception of the form stroke 50m events will receive a trophy. In determining North District Champion for an event, results from the Open Final shall be considered before results from the Open Heats. The fastest North District swimmer in the Open Final of each event shall be the North District Champion. If no North District swimmer is in the Final the title shall be awarded to the fastest North District swimmer in the Open Heats. In a heat declared winner event, the North District Champion will be the fastest North District swimmer in the Open event. **North District Junior Champions** The North District Junior Champion of all events, with the exception of the form 50m events, will receive a trophy. The fastest North District Junior swimmer in the Open Final of each event shall be the North District Junior Champion. If no North District Junior swimmers are in the Open Final, the title shall be awarded to the fastest North District Junior swimmer in the Open Heats. In a heat declared winner event, the North District Junior Champion will be the fastest North District Junior swimmer in the Open event. North District Junior Champions cannot be drawn from the Girls and Boys events.**Cash Awards**There will be cash awards available at this meet. A full breakdown of awards will be made available at a later date.Sponsors to date are Scottish Swimming and SASA North District.

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**Best Performance Trophies** The Hugh Campbell Memorial Trophy will be awarded for the best male individual swim by a North District swimmer in the Open events based on FINA points. The Gordon Council Friendship Trophy will be awarded for the best female individual swim by a North District swimmer in the Open events based on FINA points. **Best Club Trophy**The North District Club/Team Championship Trophy will be presented to the North District Club/Team that achieves the most points in the Open events based on results (10 - 1). Points will be scored from Finals and Timed Finals only. |
| **Technical Officials****AdditionalNotes** |  | Lists of Technical Officials for all sessions must be emailed to the Meet Officials Convenor, Sean Dawson at sdawson14@hotmail.com no later than 14 days before the first day of the meet (19 October 2018). Technical Officials must be submitted on the North District form for this purpose and must be emailed (not posted) by the specified date. Failing to submit the form in accordance with these conditions will be considered a failure to submit the form. North District rules SW 6.2 and SW4.1 refer.Please note that probationary Judges and Timekeepers wishing specific signatures, i.e. Chief timekeeper or stroke, should make this request to the Meet Officials Convenor when names are submitted.Submission on an excel spreadsheet (available from Sean or the North District website) is preferred but submissions can be sent by email using the form below. Please complete one sheet for each session of the meet. Queries or changes to Technical Officials after the closing date should be directed to Sean Dawson at sdawson14@hotmail.com1. All swimmers entered must have paid their SASA membership fee for the current year. Registration numbers must be shown on entry files. A Licence has been granted for this competition and accreditation will be applied for to the SASA.

All participants should adhere to the Scottish Swimming Code of Ethics, and relevant codes of conduct. 1. The far end of the pool will be in use as a swim down facility during this Meet however swimmers will need to be aware of the Meet going on in the near end and the facility will be withdrawn if it is misused or becomes too noisy.
2. **The use of mobile phones or other devices capable of photography is not permitted at any time in the changing village, toilets or shower areas and they must be switched to silent in the pool hall.**
3. Poolside/changing room access will be limited to team coaches and chaperones up to a maximum of one coach/chaperone per 10 swimmers, with a maximum of 3 coaches/chaperones at any one time.

Seating areas may be allocated to each team. Teams are responsible for clearing their seating area of belongings, litter, etc. before leaving at the end of the competition day. Bin liners for plastic bottles/recyclable items and for general waste will be distributed around the pool - please use them. Glass bottles or containers are not permitted in the pool hall – this includes the spectator areas.1. Warm-up Supervisors are appointed at this meet in the competition pool to ensure safe conduct during the warm-up and that swimmers enter and exit the warm-up at the allotted times. Swimmers must not enter the pool until their warm-up start is announced and must follow any instruction of the Warm-up Supervisors. Swimmers must leave the pool when the end of their warm-up is announced. No diving into the pool during warm-up except in the designated lanes during the one-way sprints.

Full warm up details will be issued prior to the competition. The warm- up may be segregated.1. Vuvuzelas and air horns are not permitted at this meet.
2. Participating clubs will receive one copy of start sheets for each session.
3. Different persons have authority and overall responsibility for the running of the meet at different stages.

A list will be issued prior to the competition detailing whom you should approach with any queries, concerns or complaints during the various stages of the meet.  |
| **Photos/****Videos** |  | Please note that anyone wishing to use photographic equipment, including video cameras must register with the Meet Convenor (application should be made on the appropriate Scottish Swimming Health and Safety form and signed by the relevant club official). |
| **Meet Director** | Nickie Scorgie nscorgie@sportaberdeen.co.uk |

**OPEN SWIMMING CHAMPIONSHIPS 2018 – 3 and 4 NOVEMBER – ABERDEEN AQUATICS CENTRE**

**PROGRAMME OF EVENTS**

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| **Saturday 3 November - Morning Session - Open**101 Men's 100m Freestyle102 Women's 200m Backstroke103 Men's 50m Breaststroke104 Women's 100m Breaststroke105 Men's 100m Backstroke 106 Women's 100m Butterfly 107 Men's 200m Butterfly 108 Women's 50m Backstroke 109 Men's 400m Freestyle 110 Women's 200m Individual Medley111 Men's 200m Breaststroke 112 Women's 200m Freestyle113 Men's 50m Butterfly114 Women's 50m Freestyle 115 Men's 400m Individual Medley Slower Heat(s) | **Sunday 4 November - Morning Session - Open**401 Women's 100m Freestyle402 Men’s 200m Backstroke403 Women's 50m Breaststroke404 Men’s 100m Breaststroke405 Women's 100m Backstroke 406 Men’s 100m Butterfly 407 Women's 200m Butterfly 408 Men’s 50m Backstroke 409 Women's 400m Freestyle 410 Men’s 200m Individual Medley411 Women's 200m Breaststroke 412 Men’s 200m Freestyle413 Women's 50m Butterfly414 Men’s 50m Freestyle 415 Women's 400m Individual Medley Slower Heat(s) |
| **Afternoon Session – Boys and Girls**201 Women's 800m Freestyle Slower Heat(s)202 Boy's 100m Freestyle203 Girl's 200m Backstroke (hdw)204 Boy’s 100m Backstroke 205 Girl’s 100m Breaststroke206 Boy’s 200m Butterfly (hdw)207 Girl’s 100m Butterfly 208 Boy’s 400m Freestyle (hdw)209 Girl’s 200m Individual Medley210 Boy’s 200m Breaststroke (hdw)211 Girl’s 200m Freestyle (hdw)212 Boy’s 400m Individual Medley (hdw) | **Afternoon Session – Boys and Girls**501 Men’s 1500m Freestyle Slower Heat(s)502 Girl's 100m Freestyle503 Boy's 200m Backstroke (hdw)504 Girl’s 100m Backstroke 505 Boy’s 100m Breaststroke506 Girl’s 200m Butterfly (hdw)507 Boy’s 100m Butterfly 508 Girl’s 400m Freestyle (hdw)509 Boy’s 200m Individual Medley510 Girl’s 200m Breaststroke (hdw)511 Boy’s 200m Freestyle (hdw)512 Girl’s 400m Individual Medley (hdw) |
| **Evening Finals Session – Open and Boys and Girls**201 Women's 800m Freestyle Fastest Heat115 Men's 400m Individual Medley Fastest Heat202 Boy’s 100m Freestyle Final101 Men's 100m Freestyle Final102 Women's 200m Backstroke Final103 Men's 50m Breaststroke Final205 Girl’s 100m Breaststroke Final104 Women's 100m Breaststroke Final204 Boy’s 100m Backstroke Final 105 Men's 100m Backstroke Final207 Girl’s 100m Butterfly Final106 Women's 100m Butterfly 107 Men's 200m Butterfly Final 108 Women's 50m Backstroke Final 109 Men's 400m Freestyle Final 110 Women's 200m Individual Medley Final209 Girl’s 200m Individual Medley Final111 Men's 200m Breaststroke Final 112 Women's 200m Freestyle Final113 Men's 50m Butterfly Final114 Women's 50m Freestyle Final 301 Mixed 4 x 50m Freestyle Relay | **Evening Finals Session – Open and Boys and Girls**501 Men's 1500m Freestyle Fastest Heat415 Women's 400m Individual Medley Fastest Heat502 Girl’s 100m Freestyle Final401 Women's 100m Freestyle Final402 Men's 200m Backstroke Final403 Women's 50m Breaststroke Final505 Boy’s 100m Breaststroke Final404 Men's 100m Breaststroke Final504 Girl’s 100m Backstroke Final 405 Women's 100m Backstroke Final507 Boy’s 100m Butterfly Final406 Men's 100m Butterfly 407 Women's 200m Butterfly Final 408 Men's 50m Backstroke Final 409 Women's 400m Freestyle Final 410 Men's 200m Individual Medley Final509 Boy’s 200m Individual Medley Final411 Women's 200m Breaststroke Final 412 Men's 200m Freestyle Final413 Women's 50m Butterfly Final414 Men's 50m Freestyle Final 601 Mixed 4 x 50m Medley Relay |

**NORTH DISTRICT OPEN SWIMMING CHAMPIONSHIPS 2018**

**3 and 4 NOVEMBER – ABERDEEN AQUATICS CENTRE**

**Consideration Times:**

Please note Accredited Times are required for this meet. These times must have been achieved since 5 October 2017.

Swimmers entering Open events in the morning must have achieved the Open consideration times regardless of their age. Swimmers aged under 16 at midnight on 31 December 2018 may enter the Girls and Boys events in the afternoon using the Girls and Boys consideration times. There will be no movement between sessions of swimmers except as stated on Page 2.

You must submit a proof of times report with your entries. Should you receive any additional request to verify a time or times, you will also be advised of the deadline for verification. Where no satisfactory proof can be provided the competitor shall withdraw, forfeit their entry fee and pay without any excuse such sum as is agreed by the AGM for late withdrawals. Swimming Rule SW 2.2

**Times below are short course times.** Times converted from long course accredited competitions using Hy-Tek factors or ASA tables will also be accepted. Times must be equal to or faster than -

Times must be faster than or equal to the following –

|  |  |  |
| --- | --- | --- |
| **MALE** | **EVENT** | **FEMALE** |
| **Boy’s Events** | **Men’s Events** | **Women’s Events** | **Girl’s Events** |
|  | 00:27.50 | 50 Freestyle | 00:29.20 |  |
| 01:00.50 | 00:57.20 | 100 Freestyle | 01:03.50 | 01:06.00 |
| 02:15.90 | 02:06.40 | 200 Freestyle | 02:18.70 | 02:23.00 |
| 04:53.70 | 04:29.50 | 400 Freestyle | 04:52.00 | 05:03.90 |
|  |  | 800 Freestyle | 10:07.20 |  |
|  | 18:33.60 | 1500 Freestyle |  |  |
|  | 00:32.40 | 50 Backstroke | 00:34.20 |  |
| 01:13.50 | 01:07.60 | 100 Backstroke | 01:12.10 | 01:16.50 |
| 02:37.70 | 02:26.10 | 200 Backstroke | 02:36.40 | 02:44.10 |
|  | 00:29.20 | 50 Butterfly | 00:32.70 |  |
| 01:13.90 | 01:05.60 | 100 Butterfly | 01:12.30 | 01:16.00 |
| 02:53.60 | 02:31.60 | 200 Butterfly | 02:41.70 | 03:00.10 |
|  | 00:35.80 | 50 Breaststroke | 00:38.90 |  |
| 01:24.90 | 01:17.30 | 100 Breaststroke | 01:23.00 | 01:27.00 |
| 03:03.50 | 02:49.60 | 200 Breaststroke | 02:59.10 | 03:07.30 |
| 02:34.50 | 02:22.30 | 200 Individual Medley | 02:33.80 | 02:42.40 |
| 05:40.00 | 05:12.70 | 400 Individual Medley | 05:31.60 | 05:47.30 |

**NORTH DISTRICT OPEN SWIMMING CHAMPIONSHIPS 2018**

3 and 4 NOVEMBER – ABERDEEN AQUATICS CENTRE

**SUMMARY SHEET Match Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Club Name/Abbr \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel. No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **E-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| …... Individual Male Entries @£7.00…... Individual Female Entries @ £7.00…... Team Mixed Entries @ £10.00…... Coach Meal Passes(2 days)@ £24.00  | £ …........£ …........£ ………...£ ………... | **CLOSING DATE – 5 OCTOBER 2018****Paperwork to be received within 3 postal days of closing date****Cheques should be made payable to:**  **SASA NORTH DISTRICT****BACS Payment Reference OPEN followed by Club Code eg OPENNANX** |
|  | TOTAL | £ …....... | **Have you enclosed or sent: Cheque (BACS by arrangement)** **Hy-tek Team Manager Entry File** **Declaration and Summary Sheet** |
|  |  |  |  **Proof of Times Report****Late payment will result in electronic entries being rejected** |

**Declaration** I confirm that all swimmers entered in this competition have paid their current SASA membership fee.

Signed …...................................... Position in Club …..................................... Date …........................... (This declaration **must** be completed by all competing clubs)

**NORTH DISTRICT OPEN SWIMMING CHAMPIONSHIPS – 3/4 NOVEMBER 2018**

**OFFICIALS SHEET - Please Use the Excel Spreadsheet available and email to Meet Officials Convenor NOT the Entries Secretary**

**Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Meet Officials Convenor:** Sean Dawson

STO Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel: 07961751652

Tel No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: sdawson14@hotmail.com

E-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**No of swimmers entered……………**

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| **Session 1** |
|  | **Judges** | **Judge Level** | **Club Code** |  | **Timekeepers** | **Club Code** | **SASA Number** |  | **Judge Mentoring**  | **Training Level**  |
| **Name** | **Name** | **Name** |
| 1 |   |   |   | 1 |   |   |   | 1 |   |   |
| 2 |   |   |   | 2 |   |   |   | 2 |   |   |
| 3 |   |   |   | 3 |   |   |   | 3 |   |   |
| 4 |   |   |   | 4 |   |   |   | 4 |   |   |
| 5 |   |   |   | 5 |   |   |   | 5 |   |   |
| 6 |   |   |   | 6 |   |   |   | 6 |   |   |
| 7 |   |   |   | 7 |   |   |   | 7 |   |   |
| 8 |   |   |   | 8 |   |   |   | 8 |   |   |
| 9 |   |   |   | 9 |   |   |   | 9 |   |   |
| 10 |   |   |   | 10 |   |   |   | 10 |   |   |
| 11 |   |   |   | 11 |   |   |   | 11 |   |   |

**COMPLETION AND OTHER NOTES**

1. An Officials Sheet MUST be completed and emailed to the Meet Officials Convenor, Sean Dawson at sdawson14@hotmail.com **no later than 14 days before the first day of the meet**.
2. Each Club’s submission for ALL sessions should comply with North District **Swimming Regulation 6.3.1** as follows:-

4 swimmers or fewer No Technical Officials required, but please return the form duly marked

5 – 8 swimmers 1 Technical Official for every session of the Meet

9 – 12 swimmers 1 Technical Official for every session, at least Judge 1 or above

13 – 16 swimmers 2 Technical Officials for every session, at least 1 of which must be a Judge 1 or above

17 – 20 swimmers 3 Technical Officials for every session, at least 1 of which must be a Judge 1 or above and 1 more must be a Judge 2 or above

21 – 24 swimmers 4 Technical Officials for every session, at least 1 of which must be a Judge 1 or above and 1 more must be a Judge 2 or above

25 – 49 swimmers 5 Technical Officials for every session, at least 2 of which must be a Judge 1 or above and 1 more must be a Judge 2 or above

50+ swimmers 7 Technical Officials for every session, at least 2 of which must be a Judge 1 or above and 2 more must be a Judge 2 or above

Please note that the number of swimmers is the number entered into the meet not the number in a session and that these are the minimum requirements, extra officials are always welcome.

1. For the purposes of Rule SW6.2 Trainee Judge 1 will count as Timekeeper, and Trainee Judge 2 & 2S count as Judge, however Trainees being mentored on the day will not count towards their club’s provision of officials for the purposes of Rule SW6.5

*SW6.6 Where the Referees in charge agree that there were sufficient Swimming Technical Officials present to ensure adequate cover in any session, an official might be mentored at the next level for which they were training without incurring a penalty for that session, even although this may technically leave their Club short of the numbers required to meet SW6.2. Officials carrying out scheduled Final Assessments will count at their existing level.*

1. For the purpose of determining how many swimmers a Club has entered into a North District Meet or Championships, only swimmers entered into individual events shall be counted in accordance with SW 6.4

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| 1 | Only enter information in the green highlighted sections (the others are locked). Capital first letter then lower case. |
| 2 | Please complete ALL the programmed sessions for the meet  |
|   |  | **Judges** |  |  |  |   |
| 3 | Please complete each Column with the available judges for each session |
|   | **Name** | **Club** | **Level** |   |   |   |   |   |
|   | Full name of Judge | Your club Initials | Current qualification |   |   |   |   |   |
|   |  | **Time Keepers** |  |  |  |   |
| 4 | Please complete each Column with available Time Keepers for each session |
|   | **Name** | **Club** |   |   |   |   |   |   |
|   | Full name of time keeper | Your club Initials |   |   |   |   |   |   |
| 5 | Mentoring - It is not always possible to facilitate mentoring due to lack of officials. Please enter those who require mentoring under their current qualification AND in the mentoring section. e.g. - If a time keeper is requesting a J1 mentoring session then please include the name in the Time keepers Column and in mentoring Column. |
|   |   | **Mentoring Requests** |   |   |   |   |
|   | Name | Club | Level  |   |   |   |   |
|   | Full name of Trainee | Your club Initials | Level at which mentoring is required.  |   |   |   |   |