

Training Fee Policy

The aim of the Training Fees policy is to ensure that Club Members have access to coached training sessions at a frequency which suits their needs. It is also intended to ensure that the Club derives sufficient income from training fees to pay for training facilities and Coaches.

1. Training Fee Payment Options

The Club will provide coached training sessions for its Life Members and swimming Members. There are four options for paying for training;

Option A - Monthly Training Fee: Members pay a fixed amount which gives them access to up to 10 sessions per month excluding specified sessions.

Option B - Monthly Training Fee: Members pay a fixed amount which gives them access to up to 10 sessions per month.

Option C - Monthly Training Fee: Members pay a fixed amount which gives them access to all sessions.

Option D - Pay As You Go Training Fee: Members pay a fixed amount per session they attend.

The club committee may elect to use one or a combination of these options in any given period.

2. Training Fees

The Club's Management Committee will set the training fees and may adjust these at any time. Within each option there are reduced fees as per the Inclusiveness Policy.

The preferred method of payment is by monthly fee paid by standing order. Details of this and other options are given in the following table. This makes provision for swimmers who are not currently members of the club.

Category	Limitations	Fee
SCB members paying a monthly fee	None	Monthly Fee
SCB members not paying a monthly fee	First 2 visits in a membership year.	£5 per session
	Maximum of a further 6 sessions in a membership year.	£10 per session
Members of a registered club*	First 2 visits in a membership year.	£5 per session
	Maximum of a further 6 sessions in a membership year.	£10 per session

Category	Limitations	Fee
Former SCB members who are not members of another registered club*	2 visits per year in a membership year	£5 per session
Potential new members who are not members of another registered club*	2 visits in a two weeks period. Must wait 2 years before next trial period.	No charge

*Registered clubs are those affiliated to a national governing body which is part of World Aquatics.

Members who coach some sessions and train in others will be eligible for a reduction in their monthly fee. This will be determined by the club committee on a case-by-case basis taking account of the proportion of sessions they are coaching and any other reductions they are entitled to (see inclusiveness policy).

3. Attendance Records

A nominated member of the committee will maintain records of who attends each session. In addition to other purposes, this will enable a check to be made that Members paying training on the Pay As You Go option (when available) are paying the appropriate amount.

4. Selection and Change of Training Fee Options

In the event that the club is operating a monthly fee and Pay As You Go options, the following shall apply.

Members will determine which option they are using by adjusting their standing order accordingly. The amount paid into the club's bank account in any given month determines the option they are using that month. Some discretion will be given for swimmers who exceed their entitlement under options A and B provided they reduce their attendance in the following month to offset this.

All members not electing to use a monthly training fee option will be subject to Pay As You Go Training fees for any sessions attended.

A Member using the monthly training fee option may elect to stop paying the monthly fee at any time. After this time, they will attend training sessions, if any, using the Pay As You Go option (option D).

In the month in which they elect to return to paying the monthly training fee, a member may elect to continue paying by Pay As You Go for the rest of that month or to make a bank transfer for an amount to cover their fees for that month and also to set up a standing order to cover subsequent months. If a member elects to start monthly payments on or before the 15th of the month, they will be due to pay the full monthly

fee. If a member elects to start monthly payments after the 15th of the month, they will be due to pay 50% of the monthly fee.

5. Payment of Training Fees

Members wishing to use a monthly training fee option are required to arrange to pay this by standing order to the Club's bank account.

Monthly Training fees are due on the 1st day of the month to which they relate.

Members joining the club part of the way through a month and using the monthly payment option will set up a monthly direct debit for payment on the first of each month starting on the following month but will also pay an amount to cover training in the current month based on the proportion of the month remaining. All payments for the Pay As You Go option must be made by bank transfer to the Club's account.

Pay As You Go Training fees are due to be paid by 15th day of the month following the month to which they relate.