

Relay Team Policy

This policy applies only to Masters events.

All Members of the Club are encouraged to take part in relay teams in addition to competing in individual events.

1. Information Collection

- 1.1 For each competition which the Club is likely to have sufficient Members to compete in relay events, a member of the Committee will take responsibility for co-ordinating the selection and entry of relays.
- 1.2 For each event, a notice will be issued to all Members, on the Club's e-mailing list and via the Club's Facebook page, inviting them to indicate their willingness to take part and in which events.
- 1.3 A link to the method for entering will also be placed in the Calendar section of the Club's web site (<http://www.silvercityblues.org.uk/calendar/>)
- 1.4 A deadline for indicating interest will be set such as to allow sufficient time to select teams and submit the entries.

2. Selection

- 2.1 The relay team co-ordinator will be responsible for and have the authority to select the teams with the twin objectives of;
 - Maximising the number of teams entered so as to give those who indicated a willingness to compete in an event are given the opportunity to do so, and
 - In events at Scottish National level and above, maximising medal winning potential.
- 2.2 Swimmers will only be included in relays they have agreed to be selected for.

3. Notification of Entries

The relay co-ordinator will be responsible for;

- Notifying all Members who expressed a willingness to compete in relay events of the selections;
- Submitting relay entries into the competition.
- Submitting team lines in accordance with the rules of the competition.
- Providing a written list of teams for reference by Club Members at the competition.

4. Payment

- 4.1 For relays at meets, 50% of the cost of entering relays will be met by the Club with the remainder split equally between the team members.
 - By committing to sign up for a relay, a swimmer must pay their share regardless of whether or not they swim. Under exceptional circumstances the fees can be discussed with the Club.
- 4.1 The relay co-ordinator will be responsible for:
 - a) Calculating the total amount due from each Member.

- b) Collecting the money or checking that it has been paid into the Club bank account and maintaining a record of outstanding dues.
- c) Money due shall be paid within one month of the event.