

Training Fee Policy

The aim of the Training Fee policy is to ensure that Club Members have access to coached training sessions at a frequency which suits their needs. It is also intended to ensure that the Club derives sufficient income from training fees to pay for training facilities and Coaches.

1. Training Fee Payment Options

The Club will provide coached training sessions for its swimming Members and Life Members. There are five options for paying for training;

Option A - Monthly Training Fee: Members pay a fixed amount which gives them access to up to a limited number of sessions per month excluding specified sessions.

Option B - Monthly Training Fee: Members pay a fixed amount which gives them access to a limited number of sessions per month, with an unlimited pool selection.

Option C – Monthly Training Fee: Members pay a fixed amount which gives them access to an unlimited number of sessions per month, with a limited pool selection.

Option D - Monthly Training Fee: Members pay a fixed amount which gives them access to all sessions.

Option E - Pay As You Go Training Fee: Members pay a fixed amount per session they attend.

The club committee may elect to use one or a combination of these options in any given period.

2. Training Fees

The Club's Management Committee will set the training fees and may adjust these at any time. Within each option there are reduced fees as per the Inclusiveness Policy.

The preferred method of payment is by monthly fee paid by standing order. Details of this and other options are given in the following table. This makes provision for swimmers who are not currently members of the club.

Category	Limitations	Fee
SCB members paying a monthly fee	See Training Fee Payment (Options A-D above)	Monthly Fee
SCB members not paying a monthly fee (Option E)	First 2 visits in a membership year.	£5 per session
	Maximum of a further 10 sessions in a membership year.	£10 per session
Members of a registered club*	First 2 visits in a membership year.	£5 per session
	Maximum of a further 10 sessions in a membership year.	£10 per session
Former SCB members who are not members of another registered club*	2 visits per year in a membership year	£5 per session
Potential new members who are not members of another registered club*	2 visits in a two weeks period. Must wait 2 years before next trial period.	No charge

*Registered clubs are those affiliated to a national governing body which is part of World Aquatics.

Members who coach some sessions and train in others will be eligible for a reduction in their monthly fee. This will be determined by the club committee on a case-by-case basis, taking account of the proportion of sessions they are coaching and any other reductions to which they are entitled (see inclusiveness policy).

3. Attendance Records

A nominated member of the committee will maintain records of who attends each session. In addition to other purposes, this will enable a check to be made that Members paying for training on the Pay As You Go option (when available) are paying the appropriate amount.

4. Selection and Change of Training Fee Options

In the event that the club is operating both monthly fee and Pay As You Go options, the following shall apply.

Members will determine which option they are using by adjusting their standing order accordingly. The amount paid into the club's bank account in any given month determines the option they are using that month. Some discretion will be given for swimmers who exceed their entitlement under options A, B and C provided they reduce their attendance in the following month to offset this.

All members not electing to use a monthly training fee option will be subject to Pay As You Go Training fees for any sessions attended.

A member using the monthly training fee option may elect to stop paying the monthly fee entirely at any time. After this time, any training sessions they attend will be using the Pay As You Go option. Once they stop paying the monthly training fee and if there is a waiting list, they will not be able to return to the monthly scheme immediately: they will be placed on the waiting list.

If a swimmer gives forward notice, including discussion with the committee, their space may be held for a maximum of 3 months. If the period of absence is planned to be longer than 3 months they will go to the top of the waiting list.

A member may also hold their place as a training member by reducing their training fee to a minimum of option A, if they were at a higher-paying option. This will act as a maintenance fee and will allow the training member to increase their option again when they wish to do so.

In the event that there is no waiting list, in the month in which they elect to return to paying the monthly training fee, a member may choose to continue paying by Pay As You Go for the rest of that month or to make a bank transfer for an amount to cover their fees for that month and set up a standing order to cover subsequent months. If a member elects to start monthly payments on or before the 15th of the month, they will be due to pay the full monthly fee. If a member elects to start monthly payments after the 15th of the month, they will be due to pay 50% of the monthly fee. In that month, if they choose an option with a set number of sessions, they will only attend 50% of the monthly total of sessions.

5. Payment of Training Fees

Members wishing to use a monthly training fee option are required to pay this by standing order to the Club's bank account.

Monthly Training fees are due on the 1st day of the month to which they relate.

Members joining the club part of the way through a month and using the monthly payment option will set up a monthly standing order for payment on the first of each month starting on the following month, and will also pay an amount to cover training in the current month based on the proportion of the month remaining.

All payments for the Pay As You Go option must be made by bank transfer to the Club's account. Pay As You Go training fees are due to be paid by 15th day of the month following the month to which they relate.