

Relay Team Policy

This policy applies only to Masters events.

All Members of the Club are encouraged to take part in relay teams in addition to competing in individual events.

1. Information Collection

- 1.1 For each competition which the Club is likely to have sufficient Members to compete in relay events, a member of the Committee will take responsibility for co-ordinating the selection and entry of relays.
- 1.2 For each event, a notice will be issued to all Members, on the Club's e-mailing list and via the Club's Facebook page, inviting them to indicate their willingness to take part and in which events.
- 1.3 A link to the method for entering will also be placed in the Calendar section of the Club's web site (<http://www.silvercityblues.org.uk/calendar/>)
- 1.4 A deadline for indicating interest will be set such as to allow sufficient time to select teams and submit the entries.

2. Selection

- 2.1 The relay team co-ordinator will be responsible for and have the authority to select the teams with the twin objectives of;
 - Maximising the number of teams entered so as to give those who indicated a willingness to compete in an event are given the opportunity to do so, and
 - In events at Scottish National level and above, maximising medal winning potential.
- 2.2 Swimmers will only be included in relays for which they have agreed to be selected.
- 2.3 It is the responsibility of each swimmer to ensure that they swim in each relay team that they have been selected for and in accordance with the rules that pertain to the meet.

3. Notification of Entries

- 3.1 The relay co-ordinator will be responsible for;
 - Notifying all Members who expressed a willingness to compete in relay events of the selections;
 - Submitting relay entries into the competition.
 - Submitting team lines in accordance with the rules of the competition.
 - Providing a written list of teams for reference by Club Members at the competition.

4. Payment

- 4.1 The cost of entering relays at all events will be 50% paid by the club up to a maximum subsidy of £11 per relay, with the remainder of the cost covered by the members of the relay team(s). For example, if a relay entry fee was £30, the club would pay £11 and the individual swimmers would pay their share of the remaining £19 (i.e. £4.75 per swimmer).

- 4.2 The relay co-ordinator will be responsible for calculating the total amount due from each Member and sharing this with competitors.
- 4.3 The club treasurer will be responsible for collecting the money or checking that it has been paid into the Club bank account and maintaining a record of outstanding dues. All monies due shall be paid within one month of the event. Collecting the money and/or checking that it has been paid into the Club bank account is the responsibility of the treasurer.
- 4.4 By committing to sign up for a relay, a swimmer must pay their share regardless of whether or not they swim. Under exceptional circumstances the fees can be discussed with the Club.
- 4.5 No loss will be incurred by the Club or any other Members of a relay team if a swimmer fails to report for a swim without notice and after team lines have been submitted, and where no reserve has been agreed. In those circumstances, the swimmer responsible for a relay team being unable to swim may be liable for the full cost of the relay team's entry.